






Adult High School W. A. Bass Learning Center

Student Handbook



 5200 Delaware Ave, Nashville, TN 37209

 Monday to Friday 8:00am - 2:30pm

Class are available online 24/7   imagine
edgenuity



Our Mission:

The mission of Bass Adult High School is to provide a unique opportunity for adult students to complete their high school education and receive a diploma in a judgement-free, respectful, mature environment, and enable them to move forward in their lives.

Our Motto:

Start by doing what's necessary, then do what's possible, and suddenly you are doing the impossible.

Our Beliefs:

- It is never too late to achieve and succeed.
- Learning is lifelong.
- Adult students face unique challenges we strive to accommodate.
- Collaboration is key in the learning process.
- Continuous improvement is an ongoing process of awareness, flexibility, and responsiveness to community needs and changes.

Staff and Faculty Contact Information


Henry Johnson	Executive Principal	henry.johnson@mnps.org
Shannon Crawford	Assistant Principal	shannon.crawford@mnps.org
Stephen Williams	Assistant Principal	stephen.williams@mnps.org
Carla Robinson	School Counselor	carla.robinson@mnps.org
Stephanie Baker	English Learners	stephanie.baker@mnps.org
Carla Flexer	Exceptional Education	carla.flexer@mnps.org
Joseph Locke	English Learners	joseph.locke@mnps.org
Deborah Mumford	General Education, A-K	deborah.mumford@mnps.org
Michelle Webb	General Education, Math	michelle.webb@mnps.org
Kathy White	General Education, L-Z	kathy.white@mnps.org

To request translation or interpretation services, please email: translation@mnps.org



Expectations of Bass Adult High School Students



- Conduct behavior as a mature adult.
- Regular attendance and completion of credits.
- Compliance with district and building policies.
- Respect the building, surrounding properties, and staff within.
- Ask for help when needed.
- Graduate! 

Program Highlights

- ★ Serves adult students
- ★ Flexible schedule
- ★ Online curriculum
- ★ All courses required for graduation are available
- ★ Computers are available in the lab, or in classrooms
- ★ In-person support for Mathematics, EE, ELL and General Education classes
- ★ In-person classes for English Language taught within content for graduation



Policies and Procedures



Building Security

- All students must pass through the metal detector, and your purse, book bag, etc., will be checked for any prohibited objects.
- No tobacco products, illegal substances, or weapons are allowed on school grounds.
- Students must sign in at arrival and sign out when they leave.
- Students may not bring visitors to class.
- Enter and leave the Adult Program via the designated stairwell.
- Students who drive are to park in only designated school spaces.
- Do not leave personal belongings unattended. Bass will not be responsible for stolen property.

Before School and Arrival

- Doors open at 7:45am and the building closes at 2:30pm.
- **Students must make an appointment with their teacher to attend in-person.**
- Feel free to work in the computer lab, 8:00am-11:00am **or** 11:30am-2:30pm.
- **Please don't come to the building if you're not feeling well or have COVID symptoms.**
- Students should not leave campus and come back during the same day.

During School and While in the Building

- To be successful in the program, you should be prepared to work online at least 3-4 hours and complete 2-3 lessons **every** day. **If you work at this pace, you should be able to complete at least one class each month.**
- Bass Adult HS students may only use the upstairs bathrooms.
- Appropriate language must be used (no profanity).
- Cell phones must be on silent. Calls may be taken in the hallway.
- Lunch is not provided.
- Personal business should be attended to during a break of no more than 15 minutes.
- Students must make adequate progress in Edgenuity to remain in the program.
- Students will have to repeat a course in Edgenuity if they do not complete it in one calendar year.

After School and Exiting the Building

- If students leave the building for any reason, they are not to re-enter that day.
- When students sign out, they must exit the building immediately.

Illness:

Your health is extremely important to us. Please be protective of others by not attending school if you exhibit any of the following signs of illness: fever above 100.4 degrees, diarrhea, vomiting, and excessive coughing.

Emergency Information:

All students must fill out an emergency information sheet. Current phone numbers, emails, addresses, and emergency contacts are required. Please make sure to notify your teacher if there are any changes throughout the school year.

Graduation



- Graduation is in May. Please pay attention to all emails and deadlines.
- Students are responsible for purchasing and picking up their cap and gown.

Questions about credits and graduation requirements? Contact the school counselor, Ms. Robinson at Carla.Robinson@mnps.org. Remember that all contact should be done by email.

The following behaviors may result in permanent dismissal from Bass Adult High School:

- Visiting first floor classrooms or restrooms or other classrooms on the second floor
- Substance use: Smoking and vaping, alcohol, and drugs
- Destruction of school property or the property of others
- Gambling
- Sexual harassment of others
- Bullying of others
- Physical abuse, verbal threats of violence, intimidation and physical or mental harassment of others
- Failure to comply with authority (teachers, principals, counselors, etc.)
- Weapons, firearms, knives, fireworks, or other items designed to harm
- Inappropriate clothing (crop tops, pants sagging, house shoes, bare feet, clothing endorsing illegal activities including alcohol or tobacco, provocative or promoting affiliation with outside groups, etc.)

Other

- Students who need an enrollment letter from the School Counselor **MUST** be actively working in Edgenuity.
- Faculty/Staff will not give out any information regarding students enrolled to another person without explicit permission from the student (see signature page).

Post-Graduation Resources

www.act.org **ACT** serves millions of students, job seekers, schools, government agencies, and employers in the US and around the world with learning resources, assessments, research, and credentials designed to help them succeed from elementary school through career.

tnreconnect.gov **The Tennessee Reconnect Grant** is available for eligible adults who want to pursue an associate degree, technical degree, or technical diploma at a Tennessee community college or technical college.

www.nsc.edu **Nashville State Community College** offers over 80 programs across several industries. Take a quick, one-year program to earn more at work. Dig in for two years or more so you can start a new career. Get a job right after your education, or continue learning at a four-year university.

tcatnashville.edu **The Tennessee College of Applied Technology** offers certificates in many programs that will have you workforce ready in months, not years. After earning your first certificate, you may choose to continue your training and add to your credentials for even higher earning potential.

413strong.org **4:13 STRONG** offers residential job training and life skills for males 18-30. HVAC, plumbing, electrical, carpentry jobs after a 6-month commitment. Mr. Gerry Pullens (615)-803-2541